


DATE: May 16, 2024  
MEMO: TO ALL BUILDINGS-*PLEASE POST*  
FROM: Michael McLymore   
Assistant Superintendent of Human Resources  
RE: Anticipated Vacancy – **ELEMENTARY PRINCIPAL (District)**

This posting will end at 4:00PM  
on Monday, May 20, 2024  
\*Re-Post\*  
\*Not holding to the 10 days\*

**\*Previous applicants are still under consideration\***

At the present time the district has the following anticipated vacancy(s): **Effective July 1, 2024**

**POSTING NAME: Elementary Principal- (District)**

**Qualifications:**

1. SAS/SBL/SDA
2. MS+
3. Certified Danielson Framework for Teaching 2011 Evaluator.
4. At least 5-7 years successful teaching experience.
5. At least 3-5 years experience as a Building Level administrator

**Job Goal:**

The Elementary Principal will utilize their leadership supervisory and administrative skills to promote the educational development of students, ensure the professional development of staff and faculty and provide a safe, healthy environment conducive to learning, and foster a strong relationship between the school, district and community.

**Funding Source:** General Fund

A complete job description can be found on the District's website at [www.newburghschools.org](http://www.newburghschools.org) under the 'DISTRICT' tab/Employment with the District.

- **Internal applicants must** submit a current resume and letter of interest to:  
Office of Human Resources, 124 Grand St. Newburgh, NY 12550 **OR FAX to: 563-3468**
- **External applicants & Certified Newburgh Substitute teachers** must respond via the OLAS Web Site ([www.olasjobs.org](http://www.olasjobs.org)) on or before the above closing date.

**PLEASE DO NOT E-MAIL directly to Mr. McLymore.**

MM: sb