

August 26, 2026

This posting will end at 4:00PM on
Friday, September 4, 2026

MEMO: TO ALL SCHOOLS-PLEASE POST

FROM: Dr. Madeline Diamond
Assistant Superintendent of Human Resources

RE: Anticipated Vacancies- **Supervisor of Exceptional Learners**

OF POSITIONS: 1

TITLE: SUPERVISOR OF EXCEPTIONAL LEARNERS

Qualifications:

1. Master's degree in special education, education administration, or related clinical service area
2. New York State SDA or SDL required
3. Specific experience in the interpretation and implementation of federal and state legislation and guidelines governing education and the IEP process.
4. Documented experience and participation in the IEP process.
5. Strong interpersonal and leadership skills that ensure productive interaction and effective team building
6. Excellent oral, written communication and presentation skills
7. Proficient in Microsoft Word, IEP Direct and Infinite Campus computer applications and data management
8. Ability to use effective public relations, interpersonal, organizational, leadership and supervisory skills for the successful implementation of special education programs

Job Goal:

To implement district special education programs in compliance with regulations and aligned to the strategic plan for the Department of Special Education

For a complete Job Description, please visit the District's website (www.newburghschools.org) under the "DISTRICT" TAB. "EMPLOYMENT WITH THE DISTRICT"

Funding Source: General Fund

- **Internal applicants must** submit a current resume and letter of interest to:
Office of Human Resources, 124 Grand St. Newburgh, NY 12550 **OR FAX to: 563-3468**
- **External applicants & Certified Newburgh Substitute teachers** must respond via the OLAS Web Site (www.olasjobs.org) on or before the above closing date.

MD:sp