

# NEWBURGH


ENLARGED CITY SCHOOL DISTRICT

Dr. Lisa Buon

Acting Superintendent of Schools

Ms. Onyx Peterson  
 Ms. Mary Ellen Leimer  
 Dr. Elisa Correa-Soto  
 Dr. Shannon O'Grady  
 Mr. Christopher Bayer  
 Mr. Joseph McGrath  
 Ms. Kimberly Rohring  
 Dr. Natasha Freeman-Mack

Deputy Superintendent  
 Interim Associate Superintendent of Schools  
 Asst. Superintendent, Secondary Curriculum & Instruction  
 Asst. Superintendent, Elementary Curriculum & Instruction  
 Asst. Superintendent, Exceptional Learners  
 Asst. Superintendent, Chief Information & Data Officer  
 Asst. Superintendent, Finance/Chief Financial Officer  
 Asst. Superintendent, Chief Equity Officer

DATE: March 27, 2025  
 MEMO: TO ALL BUILDINGS-PLEASE POST  
 FROM: Mary Ellen Leimer   
 Interim Associate Superintendent of Schools  
 RE: Internal Posting – NECSD Reading Day Event – CSEA

This posting will close at 4 PM on  
 Thursday, April 3, 2025  
*\*Not Holding to the 10 Days\**

**Times:** 9:30 am – 4:00 pm  
**Location:** Newburgh Free Library  
**Date:** April 26, 2025

**Applicants MUST hold NYS Certification in the area they are applying\***

Title	# of staff needed	Miscellaneous Info: (requirements)
CSEA-PC-HL	5 - Parent Coordinators  1 – Homeless Liaison	Preference will be given to FACE Parent Coordinators and Homeless Liaison who have worked this event in the past and understand this will also facilitate activities for our NECSD families and the day of preparation and clean up from the event. Not to exceed 6.5 hours Parent Coordinator and Homeless Liaison.

**Funding Source:** MBK Challenge Grant

**Compensation** – As per the hourly rate according to the CSEA Collective Bargaining Agreement.

**NOT TO EXCEED: 6.5 HOURS PER POSITION**

**Internal candidates** must respond online through the District's website, under the "DISTRICT" tab, under "Employment with the District" Click on 'APPLY' alongside the posting.

Paper applications will not be accepted PLEASE DO NOT E-MAIL directly to Ms. Leimer

MEL:tc