

Ms. Onyx Peterson  
 Dr. Elisa Correa-Soto  
 Dr. Shannon O'Grady  
 Mr. Christopher Bayer  
 Ms. Mary Ellen Leimer  
 TBD  
 Ms. Kimberly Rohring  
 Dr. Natasha Freeman-Mack

Deputy Superintendent  
 Asst. Superintendent, Secondary Curriculum & Instruction  
 Asst. Superintendent, Elementary Curriculum & Instruction  
 Asst. Superintendent, Exceptional Learners  
 Interim Asst. Superintendent, Human Resources  
 Asst. Superintendent, Chief Information & Data Officer  
 Asst. Superintendent, Finance/Chief Financial Officer  
 Asst. Superintendent, Chief Equity Officer

DATE: Nov 26, 2024

MEMO: TO ALL SCHOOLS PLEASE POST

FROM: Mary Ellen Leimer  
 Interim Assistant Superintendent for Human Resources

This posting will close at 4:00 PM on  
 Wednesday, December 4, 2024  
 (Not holding to the 10 days)

RE: **Leadership Group Mentors -NSAA Members**

**The NSAA mentoring program is for administrators who are new to administration and existing administrators entering a new, unfamiliar position. Mentors will employ the Leadership Mentoring Framework to support leadership development**

Participation Eligibility:

- Applicants MUST hold NYS Certification in the area they are applying
- Seasoned administrator with three or more years of related experience in the NECSD

Roles and Responsibilities:

- Provides Group Mentoring Sessions that cover various aspects of leadership including Evaluation, Human Resources, Student Discipline, NECSD Operations/Policies
- Facilitates a professional vision, consisting of: high expectations for self and staff, lifelong learning and professional identity
- Engages in a mid-year progress meeting with Human Capital Partners/Human Resources
- Participates in large-group meetings along with mentee throughout the year
- Participates in formal training sessions

| Program                    | # of staff needed |
|----------------------------|-------------------|
| Leadership Mentoring -NSAA | 3-NSAA Members    |

**Funding Source: Title II**

**Compensation** – Stipend of \$3,500 per NSAA Member (which is inclusive of \$1,000 for participation in training sessions)

**Internal candidates** must respond online through the District’s website, under the DISTRICT tab; under Employment with the District, click on ‘APPLY’ alongside the posting.

Paper applications will not be accepted. **PLEASE DO NOT EMAIL Ms. Leimer directly.**

MEL;sb