

DATE: September 10, 2021

MEMO: TO ALL BUILDINGS – **PLEASE POST**

FROM: Michael McLymore
Assistant Superintendent of Human Resources

RE: CSEA – **Sub Food Service Helpers**

This posting will close on September 20, 2021 at 4PM.

At the present time the District has the following anticipated vacancies:

Posting Name	Title	Requirements
SUB-FSH	Sub Food Service Helpers	Cafeteria or food service experience preferred

Internal Applicants: submit a letter of interest to:

Michael McLymore, Assistant Superintendent of Human Resources
124 Grand Street, Newburgh, NY 12550

Or **FAX** to: 845-563-3468

Please use the 'Letter of Interest' template found on the district's web-site www.newburghschools.org under the "DISTRICT" tab "EMPLOYMENT WITH THE DISTRICT"

- **External applicants** must apply online via the District's NEW online application system: [RecruitFront](#) on or before the above closing date.

PLEASE DO NOT E-MAIL directly to Mr. McLymore.

PLEASE INCLUDE POSTING Name ON ALL CORRESPONDENCE

MM: cpm